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7 DEC 1972

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MEMORANDUM FOR: Executive Director-Comptroller

SUBJECT : Establishment of Positions for the Information Science Center

REFERENCES : a. Memo for D/Pers fr DTR dtd 26 Oct 72, same subj (Tab A)

b. Memo for D/Pers fr DD/S dtd 15 Nov 72, subj: Support Directorate Supergrade Authorizations (Tab B)

1. This memorandum contains a recommendation for your approval in paragraph 5.

2. The Office of Training has requested the establishment of five staff positions for the Information Science Center, as follows:

- 1 - GS-16
- 3 - GS-15
- 1 - GS-07

The position and fund authorities for Fiscal Years 1973 and 1974 provided for an increase of five position ceiling and three upper-level ceiling for the establishment of the Information Science Center in the Office of Training. No increase in supergrade ceiling was authorized.

3. Our review of the proposal and job information on the positions as originally established in March 1963 in the Department of Defense indicates that the levels proposed are appropriate and consistent with the functions assigned to the positions. The positions were approved at the levels proposed by the Office of Training when established in the Defense Intelligence Agency. The Director, Information Science Center was approved at GS-16 by the Civil Service Commission.

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4. Approval of the recommendation of the Director of Training will require one additional upper-level ceiling. Previous approval authorized an increase of three in upper-level ceiling and four upper-level positions are being established. The Deputy Director for Support has identified an existing supergrade position to be downgraded to a GS-15. There will, therefore, be no increase in authorized supergrade positions for the Support Directorate.

5. I recommend that you approve the establishment of the GS-16 position for the Director, Information Science Center in the Office of Training and one additional upper-level ceiling.

/s/Harry B. Fisher

Harry B. Fisher
Director of Personnel

Attn

The recommendation contained in paragraph 5 is approved.

/s/ W. E. Colby

W. E. Colby
Executive Director-Comptroller

18 DEC 1972

Date

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